

APPLICATION FOR A PILOTAGE EXEMPTION CERTIFICATE

PLEASE COMPLETE AND FORWARD TO:

PILOTAGE ADMINISTRATION
HARBOUR MASTER'S DEPT
ASSOCIATED BRITISH PORTS
OCEAN GATE
ATLANTIC WAY
SOUTHAMPTON SO14 3QN

FULL NAME:

RANK: MASTER / FIRST MATE (*Delete as appropriate*)

VESSELS FOR WHICH A PILOTAGE EXEMPTION CERTIFICATE IS REQUIRED:

VESSEL NAME	VESSEL TYPE	LENGTH OVERALL (MTS)	LOAD DRAFT (MTS)	GROSS TONNAGE (GT)

11 DECLARATION

I hereby declare that the above information is correct and confirm the following:

(a) I have studied and am familiar with the following:

The Southampton Pilotage Directions including the areas and vessels to which they apply and the syllabus for local knowledge.

The International Regulations for the prevention of collisions at sea.

The Southampton VTS reporting procedures.

The Southampton Harbour Bye Laws

Notices to Mariners in force for the Port of Southampton and the Dockyard Port of Portsmouth.

The Southampton Port Users Information & Navigational Guidelines.

The Marine Emergency Plan (SOLFIRE) for the Solent area.

The Dangerous Substances in Harbour Areas Regulations 1987 (where applicable).

The tides in the pilotage area.

(b) I have an understanding of the English Language and knowledge of the use of standard marine vocabulary.

Evidence of Medical Fitness (ENG1 Certificate or equivalent) is enclosed.

I have visited the Southampton Vessel Traffic Services Centre within the last 3 months and am familiar with the VTS procedures within the pilotage area. (Duty VTS Officer to sign form overleaf.)

Signed Date

NAME OF APPLICANT _____

NAME OF EMPLOYER /
SHIPPING COMPANY _____

VTS VISIT

DATE OF VISIT _____
VERIFIED BY _____ (VTS Officer)

ASSESSMENT TRIPS

The candidate has satisfactorily demonstrated to the assessor that he is ready to be examined

INWARD PASSAGE
SHIP / DATE _____
_____ (Pilot / PEC holder)

OUTWARD PASSAGE
SHIP / DATE _____
_____ (Pilot / PEC holder)

FAMILIARISATION TRIPS {see Schedule 3.1a(ii)}

SHIP / DATE _____ (Pilot)

TUG / SHIP/DATE _____ (Tug Master)

EXAMINATION

EXAMINED BY _____ DHM / AHM

_____ Pilot

PEC TO BE ISSUED / NOT TO BE ISSUED

FEEs RELATED TO THE ISSUE, EXAMINATION AND RENEWAL OF PILOTAGE EXEMPTION CERTIFICATES FOR BONA FIDE MASTERS AND MATES OF VESSELS.

Detail of pilotage exemption certificate required as per Pilotage Directions Schedule No 1	Cost
A Issue of a pilotage exemption certificate by examination for part of, or whole of the pilotage area.	£150
B Re-examination for a pilotage exemption certificate for additional parts of the area, or upon failure of a previous examination.	£100
C Renewal of a pilotage exemption certificate for part of, or the whole of the pilotage area.	£50
D Amendments to Pilotage Exemption Certificate.	£50

Cheques should be made payable to '**Associated British Ports**' and accompany, the completed PEC application form.

Potential Risk Report Marine Safety Management System

The Port’s marine Safety Management System (SMS) endeavours to reduce the risks arising from the day-to-day operations in the harbour and Pilotage areas to as low a level as reasonably practical.

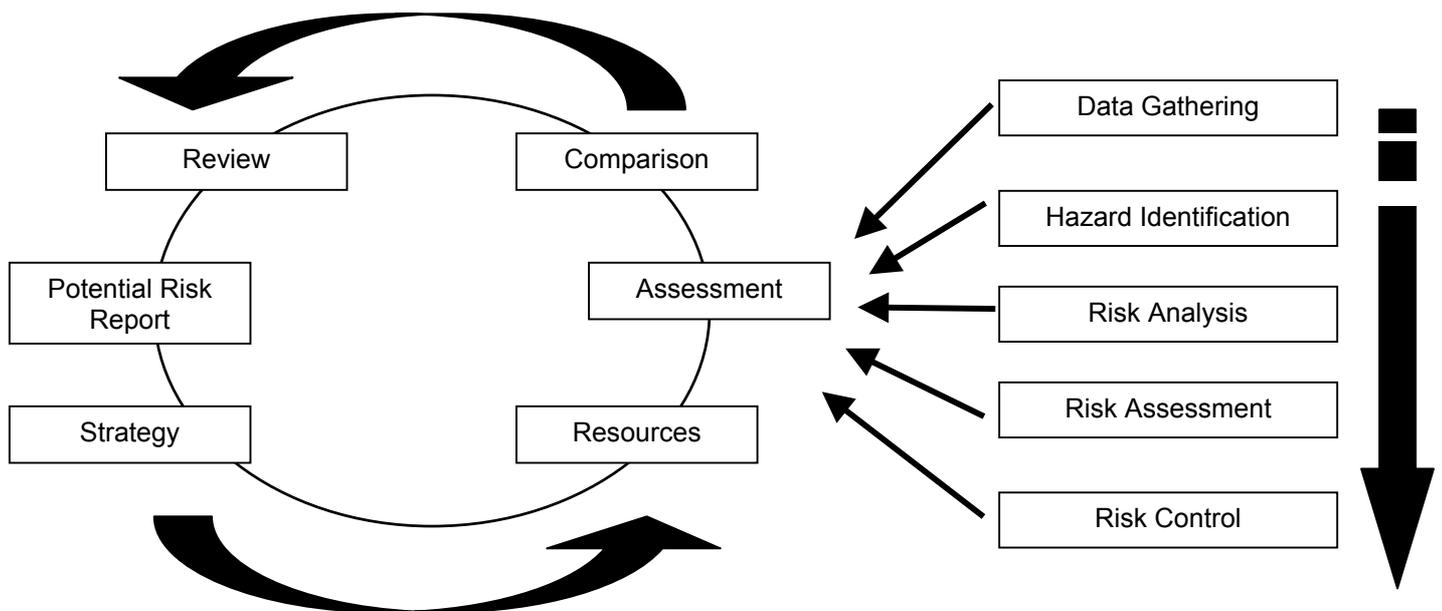
In accordance with the requirements of the Port Marine Safety Code the Port has undertaken, in consultation with stakeholders, a Formal Safety Assessment of the hazards in the port, assessed the associated risks and introduced or verified control measures, to minimise the risks.

To ensure the control measures remain valid, it is essential that all the Port’s Stakeholders (Port Staff, PEC holders, tug Masters, Agents, berth operators, recreational users) advise the Harbour Authority of ‘potential risks’, which, in their opinion, could indicate a weakness in a particular control measure or risk assessment.

This is an iterative process, and will only be effective if all our stakeholders participate in it. The goal for all of us is to achieve an incident free harbour and pilotage area.

Please use the pro-forma overleaf to report any ‘potential risks’ you encounter in harbour or pilotage waters.

(This form does not preclude the requirement for Pilots and PEC holders to complete a Pilotage Incident Report (PIR1) in accordance with the Port’s Pilotage Directions).



Relationship between Safety Management System and Risk Assessment

Potential Risk Report **Marine Safety Management System**

POTENTIAL RISK DETAILS (please complete as appropriate)

<u>Reported by</u>	<u>Date and time</u>
Ship name and type	Location
Nature of risk	Weather / Tide
Agent	

Description of Incident: